

Staff Council Meeting Minutes November 13, 2014

1. **Call to Order:** Misty called the meeting to order at 2:06 p.m.

2. **Attendance:**

| 2014-2015 Staff Council Member | Term | EEO Category | Present | Meetings Held Since June 2014 | Meetings Attended Since June 2014 |
|--------------------------------|------|--------------|---------|-------------------------------|-----------------------------------|
| Bedwell, Larry | 2016 | SSC | N | 6 | 5 |
| Cornelsen, Kimberly | 2016 | 1 | N | 6 | 2 |
| Elms, Johnna | 2016 | 4 | Y | 6 | 6 |
| Hobbs, Misty | 2016 | 5 | Y | 6 | 6 |
| Johnson, Alicia | 2016 | 1 | N | 6 | 4 |
| Imke, Julie | 2015 | 1 | N | 6 | 2 |
| Machado, Ricardo | 2016 | SSC | N | 6 | 5 |
| McDonald, Rana | 2015 | 3 | N | 6 | 5 |
| McFadden, Michelle | 2015 | 1 | N | 6 | 2 |
| Parker, Aaron | 2015 | 7 | N | 6 | 4 |
| Riggs, Cindy | 2016 | SSC | N | 6 | 3 |
| Rueda, Misty | 2016 | 3 | N | 6 | 3 |
| Stocker, Betty | 2016 | 4 | Y | 6 | 6 |
| Story, Johnny | 2016 | 3 | Y | 6 | 3 |
| Swindell, April | 2016 | 3 | N | 6 | 4 |
| Thompson, Cindy | 2016 | SSC | Y | 6 | 4 |
| Tonne, Betsey | 2015 | 4 | Y | 6 | 5 |
| Warren, Becky | 2016 | 3 | Y | 6 | 4 |
| Zellers, Barb | 2015 | 5 | Y | 6 | 4 |

1. **Review of Minutes from meeting:** Tabled till next meeting (quorum not met)

2. **Treasurer's Report:** Tabled till next meeting (quorum not met)

3. **Committees:**

EOM: Matt Reagan is November's EOM. Reception date is 11-24-14, in the library at 3 p.m.

Staff Development: Excel training workshop is in the works for December, but the date has not been settled.

Gingerbread Contest has a change from last year; the gingerbread house needs to be a version of a WT building.

Scholarship & Tuition Assistance: Is still in review.

Staff Appreciation: Rana not present but Misty said that they are finished for the semester, the next event will be the "Caught you Caring" in February.

New Staff Orientation

Misty apprised those present that Patti Patterson will not be involved with new staff orientation and that it is now the sole responsibility of Staff Council. The first new staff orientation will be in February. Barb Zeller and Betty Stocker volunteered to help with the transition. It was determined by all that a shorter tour would be had and a brief introduction to Staff Council, the President, VPAA, VP of Business and Finance and VP of Student Affairs. Misty Hobbs has a list of preliminary offices and locations to be included on the tour.

4. **Old Business:** None

5. **New Business:**

Donation/Sponsors needed for the **summer blood drives**. Last year Medical Services and VP Student Affairs both gave \$1 per staff that donated blood and Gold Card gave \$2 ea. If departments or colleges could give \$1 for each staff that donates it would help spread the expense. Each staff that donates would be given \$10 on their Buff Gold Card. Misty has the number of staff participants from the summer blood drives.

All Staff Meeting in May: Misty asked that each staff council member help in acquiring door prizes for the May 2015 meeting. Some businesses do NOT want to participate and do NOT want to be asked (Feldman's, WT Bookstore, WT e Store). Barb asked for a sample letter that could be used for this purpose and it was also mentioned that a power point presentation recognizing those business donation might be a way of advertising those companies/businesses that help us out.

Other Business:

Jana Nixon from Student Employment was at the meeting to talk about the **Student Employee Appreciation Luncheon**, the date for Student Appreciation week is April 6-10, 2015. She shared some of the statistics from the April 2014 luncheon: 352 tickets sold @\$7/each; subsidized by Student Employment \$2.50 per ticket. The meal was Mexican Pile-on and the cost to Staff Council was \$6 per ticket.

Some of the challenges were discussed – some offices are not able to participate because they employ a large number of students and they do not have the funds in their budget. The possibility of changing the lunch to something else; maybe a sundae bar rather than a meal was discussed and the different lunch options that Aramark offers were mentioned.

A lot of departments used IDR's to pay for tickets; it was asked if it would be possible to sell tickets online. The ideal of getting some business' to sponsor the event was discussed. Jana sent her notes from last years meeting and Betty Stocker has an electronic copy if any of the council would like a copy.

6. **Adjournment:** Misty adjourned the meeting at 2:50 p.m.

Next Staff Council meeting is Thursday, **December 11**, in the Buff Branding Room (Rm. 12) of the JBK.

Respectfully submitted by Betty Stocker, Secretary